

**Ottawa Health Science Network Research Ethics Board/ Conseil d'éthique de la recherche du  
réseau de science de la santé d'Ottawa**

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<http://www.ohri.ca/ohsn-reb>

**APRIL 7, 2014**

**ANNOUNCEMENT**

**CHANGE IN OHSN-REB FULL BOARD PROCEDURES**

Effective immediately, the OHSN-REB will be inviting Principal Investigators (or their delegates) to present their protocols at the REB meeting. The opportunity to present is optional, however may facilitate the REB's understanding of your application and therefore could assist to shorten time between submission and approval and the ability to start your investigation. Face to face presentation may be particularly suitable for highly innovative studies or potentially controversial ones where the issues can be explained and addressed.

You will be asked to **present a brief overview** (approximately 5-10 minutes) of your research protocol, contextualizing the study and explaining any important issues, which will be **followed by a question and answer session** at the scheduled meeting. You will be excused immediately after the Q & A, before the decision of the Board. The REB's decision of either approval or request for more information/clarification will be communicated via email.

When the agenda is created for the meeting, the Principal Investigator will be provided with an approximate time to attend. Since the OHSN-REB reviews protocols from all three campuses, if the PI or his/her delegate is unable to attend the meeting in person, they would be given the opportunity to present via conference call if they wish to discuss.

Please note that the opportunity to present at the REB meeting in person or via teleconference is **voluntary**. If you do not wish to discuss your protocol, it will still be reviewed at the meeting.

Please contact the REB Office if you have any questions about these changes.

Thank you.  
Linda Longpré

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